

## **Information for actors, producers, directors, and anyone bringing a production to the FESTIVAL OFF D'AVIGNON for the first time...**

The Avignon Off is above all a celebration of theatre – a festival in the true sense of the word – but it is also a thriving marketplace, visited by thousands of industry professionals from France and elsewhere who come to buy, sell and showcase new work.

### **Important information about the Festival:**

**Dossier:** It is essential that you send an information pack to press, producers and other industry professionals in the lead-up to the Festival i.e. from the end of May onwards

This should contain:

Information about your company

Information about the project

A brief CV for the company / artists involved

Press reviews for the project (if applicable)

If you are interested in transferring or touring beyond the Festival, it is also advisable to include a list of technical requirements, and to name a price for the production (a basic touring budget will suffice)

**Flyers:** We recommend printing these in large numbers to distribute throughout the Festival – in the streets, and in designated distribution spots

### **About Le Théâtre des Amants:**

Le Théâtre des Amants is one of the few theatres in Avignon which are open all year round. It is located within the city walls, within the beautiful seventeenth-century Chapelle des Pénitents Violets.

### **Technical information:**

Le Théâtre des Amants has all basic sound and lighting equipment, and a backstage area with a shower and toilets.

Dimensions:

Stage floor: approximately 5m x 3m

Height to lighting rig: 4m

NB: the stage has wooden floorboards.

### **Timings and schedule:**

Get-in: prior to the festival, each company is allotted 4 hours of get-in time with the theatre's own technician

Performance: visiting companies are allocated 2-hour slots within the programme. The running time of your show must not exceed 1 hour 30 minutes as the 2-hour slot must include fit-up before the show, and get-out after the show. The schedule will be as follows:

Box office: the box office will open 30 minutes before the performance. All box office takings are your own, and the staffing and ticketing is your responsibility.

Performers & backstage: the performers will have access to the backstage area 30 minutes before the show.

Fit-up: your technician(s)/stage manager(s) will have access to the stage, lighting rig, etc. 30 minutes before the show, and will prepare the stage, lighting and sound equipment.

Audience: the house will open 15-20 minutes before the performance time.

Get-out: your technician(s)/stage manager(s) will be responsible for clearing and preparing the space for the next company within the two-hour slot.